

New Perspectives On Microsoft Office Access 2013

Comprehensive

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Philip J. Pratt Curtis Frye

provides coverage of how to get the most out of access from using the quick launch toolbar and office button to building a database from scratch

you're beyond the basics so dive right in and really put your database skills to work this supremely organized reference is packed with hundreds of timesaving solutions troubleshooting tips and workarounds it's all muscle and no fluff discover how the experts tackle access 2007 and challenge yourself to new levels of mastery create tables that support your database design strategy import and link to data from spreadsheets text files databases and other odbc data sources build simple to complex queries to manipulate data learn advanced techniques for building and customizing user interface forms design attractive reports to calculate and analyze large sets of data automate your application with microsoft visual basic r for applications customize the office fluent ribbon explore using xml and windows r sharepoint r services to create based applications cd includes fully searchable ebook plus bonus chapters sample database applications including query form and report examples articles from the experts designing databases understanding sql exporting data and more links to demos blogs and user communities references for finding access 2003 commands in access 2007 windows vista r product guide reference and other ebooks for customers who purchase an ebook version of this title instructions for downloading the cd files can be found in the ebook

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these objectives create and manage databases build tables create queries create forms create reports

you're beyond the basics so dive right in and really put your database skills to work this supremely organized reference is packed with hundreds of timesaving solutions troubleshooting tips and workarounds it's all muscle and no fluff discover how the experts tackle access 2010 and challenge yourself to new levels of mastery master essential data management and design techniques import and link to data from spreadsheets databases text files and other sources use action queries to quickly insert update or delete entire sets of data create custom forms to capture and display data design reports to calculate summarize and highlight critical data and learn advanced techniques automate your application with macros and visual basic for applications vba use access services to extend your database application to the try out the sample client and web database applications in both 32 bit and 64 bit versions a note regarding the cd or dvd the print version of this book ships with a cd or dvd the sample client and web database applications are provided in both 32 bit and 64 bit versions note that while we provide as much of the media content as we are able via free download we are sometimes limited by licensing restrictions for customers who purchase an ebook version of this title instructions for downloading the cd files can be found in the ebook

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microsoft office access 2003 provides powerful new tools with which to manage data find and retrieve information faster than ever share information and integrate solutions with server side products access 2003 incorporates some of the latest technologies such as xml and microsoft sharepoint to extend data exchange over an intranet or the internet this book covers these changes as well as more subtle enhancements such as the addition of smart tags a new back up database and an error checking function to flag common mistakes all the most important tasks are covered and the visual format makes it easy for upgrading users to quickly get working with the latest version or for new users to start from the beginning and build their knowledge from the ground up other features include a troubleshooting guide to help solve common problems a project guide with a listing of real world projects by feature and a mos exam guide with a complete listing of mos objectives and page numbers to locate the objectives which gives this series a clear advantage over other visual titles

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a guide to microsoft access provides instructions on such topics as building and using databases analyzing data integrating access with other applications and using queries to extract information

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presents the feature method practice approach to computer software applications this work aimed at technology and business students implements a learning model that enhances critical thinking skills and provides students and faculty with application coverage

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utilizes numbered steps to explore the updated features of access 2007 while reviewing database fundamentals including how to create databases filter data run queries and generate forms and explaining how to optimize integration with other office applications publish documents to the and work with pivottables

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